

The Violence Prevention & Reduction Program
Data Collection and Evaluation Meeting



WELCOME TO THE VIOLENCE PREVENTION & REDUCTION PROGRAM DATA COLLECTION AND EVALUATION MEETING

Presenters:

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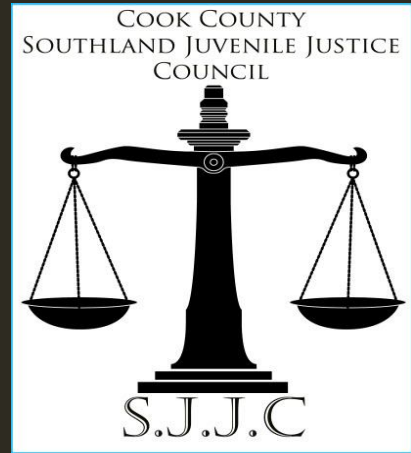


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WELCOME TO THE VIOLENCE PREVENTION & REDUCTION PROGRAM DATA COLLECTION AND EVALUATION MEETING

Agenda

- Introductions
- Program Evaluation Requirements
- Benefits of Program Evaluation
- Role of the Program Evaluator
- Traditional vs. Empowerment Evaluation
- Preparing for Program Evaluation
- Evaluation Process
- Milestones
- Reminders



The Mission of **The Cook County Southland Juvenile Justice Council** is to decrease juvenile delinquency in South Suburban Cook County through establishing partnerships, strengthening resources, and implementing diversion opportunities.

To achieve established goals, the Council partners with school districts, law enforcement agencies, court systems, municipalities, faith-based and non-profit agencies to engage youth and families within the townships of Bloom, Rich, Thornton and Bremen.

PROGRAM EVALUATION REQUIREMENTS

Program evaluation is required by CCSJJC and ICJIA (Illinois Criminal Justice Information Authority).

GATA (Grants Accountability & Transparency Act)

Freedom of Information Act (FOIA)

“What is
treasured
gets
measured”
-Dr. David
Morgan

BENEFITS OF DATA COLLECTION & EVALUATION

- **Good data can help identify and verify issues, theories and perceptions**, such as barriers and factors encouraging or inhibiting achievement.
- **Good data can help to proactively measure progress and capitalize on opportunities.** When data is gathered, tracked and analyzed in a credible way over time, it becomes possible to measure progress and success (or lack of it).
- **Good data can gain trust and secure the support of key decision-makers, funders and stakeholders.** Collecting, tracking and evaluating data on an ongoing basis can provide organizations with credible, compelling information when communicating with key decision-makers and stakeholders.

Collect
Reflect
Direct



ROLE OF THE PROGRAM EVALUATOR

Sub-grantees will be provided a Program Evaluator to assess the implementation or enhancement of the program. The evaluator will:

- Contact the grantee and remain in contact throughout the program to provide guidance and support based on each grantee's goals
- Provide an objective evaluation/assessment of the program
- Provide objective constructive feedback and suggest revisions as necessary to ensure that goals are met
- Empower the program manager to make program decisions
- Conduct trainings during the grant cycle
- Provide a quarterly and monthly reports to final SJJC

TRADITIONAL VS. EMPOWERMENT EVALUATION PROCESS

Traditional Evaluation Process

Funder Establishes:

- Goals
- Performance Measures
- Data Collection
- Performance Standards
- Deliverables & Milestones
- Sometimes Perceived as Punitive

Empowerment Evaluation Process

Grantee Establishes:

- Goals
- Performance Measures
- Data Collection
- Deliverables & Milestones
- Perceived as a partnership/collaborative
- Celebrate achievements

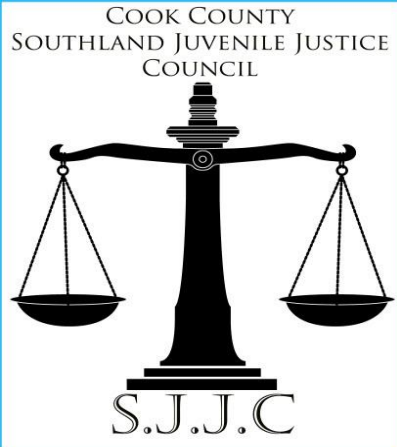
Let's Be Empowered!

“Help Us
Help You
Help Our
Community”
-Shelia Friday

EMPOWERMENT EVALUATION

Empowerment Evaluation:

- Promotes self-sufficiency in that it teaches empowerment
- Forces program administrators and program staff to set their own goals and identify their own performance indicators
- Evaluator serves as a coach by helping, training, and coaching organizations
- Evaluator serves the organization by helping to overcome obstacles



PREPARING FOR THE PROGRAM EVALUATION

Each Sub-grantee will complete the following:

- Provide the name, email and contact for your program manager by October 2nd.
- Establish SMART Goals and your performance measurement based on your goals by October 15th.
- Document should be emailed to relativityresources1@gmail.com

Step 1.
Establishing
SMART
Goals

Sub-grantees
will establish
SMART Goals
based on
their
proposal..

PREPARING FOR THE EVALUATION: SMART GOALS



Specific goals are well defined and clear on what needs to be accomplished. What outcomes do you need to see in order to consider the goal accomplished?



Measurable goals enable you to evaluate whether or not the goal was achieved or not. How will you decide whether the goal is completed or not?



Attainable goals are realistic about what is possible given the availability of resources, knowledge, and time. How likely is it that you can accomplish this goal?



Relevant goals are important to you and will make a material impact on achieving your larger objectives. Does it make a difference to your overall objectives if this goal is met?



Time-Based goals lock goals into a specific timeframe and specify when they will be completed by. When do you need the goal completed by?

Step 2.
Establishing
Performance
Measures
for your goals.

Sub-Grantees
will establish
performance
measures for
each goal.

PREPARING FOR THE EVALUATION: PERFORMANCE MEASURES

- **Performance measurement** is generally defined as **measurement** of outcomes and results, which generates reliable data on the effectiveness and efficiency of programs.
- “A performance measure is a quantification that provides objective evidence of the degree to which a performance result is occurring over time.” –Stacy Barr
- Every measure must be a clear quantification, like a count, total or sum, average or percentage. This quantitative nature of measuring performance means that targets make more sense and are easier to interpret.

How will you know when or if you have met your goals?

Example: 50% of students enrolled in our Truancy Intervention Program attendance will increase by 10%.

PREPARING FOR THE EVALUATION: DATA COLLECTION & EVALUATION PROCESS

Step 3.
Establish
Data Collection
for your goals.

Sub-Grantee
will identify
what data will
be collected to
determine if
goals are being
met.

- What data did you identify in establishing your goals?
- What data will determine if your goals are being met
- How will the data be collected?
- Who will be responsible for the data collection?
- How often will the data be collected and analyzed internally?

Examples: Surveys, attendance, grades, program enrollment, decrease in juvenile delinquent behavior, increase in employment, testimonials, observation)

Sub-grantees should acknowledge their milestones towards their goals.

MILESTONES

What is a project milestone?

- Project milestones mark specific points along a program's timeline. They are checkpoints that identify when activities or groups of activities have been completed or when a new phase or activity is launched.
- Think of them as signposts and moments in time—rather than goals, deliverables, or tasks. Create milestones to represent important checkpoints in your project.
- A project milestone marks a significant point in time. You can use milestones in your projects to represent events such as key deliverables accomplished,, project kickoff completed, evaluation completed, project phase completed, and much more.

Establishing
Milestones for
your goals.

Give yourself
credit for your
milestones!

MILESTONES

Why are project milestones important?

- Milestones are powerful because they demonstrate forward progress in your project plan.
- They help motivate and align your team by enabling everyone to view progress.
- They help you monitor deadlines, identify important dates, and recognize potential bottlenecks within the project.

Set them, achieve them, celebrate them!



Program Evaluation Time Frames

Program Evaluation Monthly Summary

- Due the 5th of each month beginning November 5th, 2020

Program Evaluation Quarterly Report*

- Periods ending December 2020 and March 2021
- Due January 15th and April 15th, 2021

Final Program Evaluation

- Period ending June 2021
- Due July 15th, 2021

Site Visits

- CCSJJC and the evaluation team will conduct site visits to each sub-grantee site to observe the program.



ONLINE SUBMISSION

Program Evaluation Submission

The Program Evaluation Monthly Summary form will be provided to each Sub-grantee via Google Form. Monthly summaries must be completed and emailed to Relativityresources1@gmail.com by the 5th of each month.

Monthly evaluation

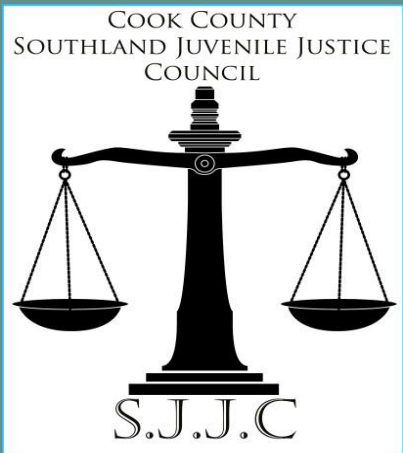
The Program Evaluation Quarterly Report form will be provided to each Sub-grantee via Google Form. Training will be provided on the Logic Model prior in early November. The training will provide insight on the development of a Logic Model Evaluation Tool. The report will be emailed to Relativityresources1@gmail.com by the due date.



REMINDERS

Program Manager name, email and contact information is required by October 2nd. Send information via email to Relativityresources1@gmail.com.

SMART goals, including performance measurement are due by the 15th of October.



(872) 221-0873

Questions?



(872) 221-0873

Thank You